The Limited Liability Company MTF Brokers

#### **APPROVED**

The FTM Brokers LLC Director Order 11.11.2022 No63

#### **POLICY**

Personal data processing and protection

#### 1. GENERAL PROVISIONS

- 1. The Personal Data Processing and Protection Policy (hereinafter the Policy) in the FTM Brokers Limited Liability Company (hereinafter the Operator) defines the basic principles, objectives, personal data processing conditions and methods, subjects and processed personal data lists, the Operator functions when processing personal data, personal data subjects' rights, and requirements to personal data being implemented protection.
- **2**. The Policy has been developed on the basis and in compliance with: The Belarus Republic Constitution;

The May 7, 2021, the Belarus Republic Law № 99-3 on personal data protection (hereinafter referred to as the Personal Data Protection Law);

The Belarus Republic Law 21.07.2008 № 418-3 on the population register;

The Belarus Republic Law 10.11.2008 № 455-3 on information, informatization and information protection;

The Belarus Republic President Decree from October 28, 2021, № 422 on measures to improve the personal data protection, legislative and the Belarus Republic other statutory acts in the personal data field.

**3**. For this Policy purposes, the following terms and definitions shall have the following meanings:

personal data automated processing - personal data processing by computer technology means;

biometric personal data - information describing the person biological and physiological characteristics, which is used to uniquely identify him (fingerprints, palm prints, iris, facial characteristics and images, and others);

personal data blocking - access termination to personal data without their removal; website - the Operator's website https://ftm.by/, as well as this website subdomains; genetic personal data - information relating to an individual's inherited or acquired genetic characteristics that contains unique information about his or her physiology or health and can be identified, in particular, by examining his or her biological sample;

information - information (messages, data) about persons, objects, facts, events, phenomena and processes, their presentation form regardless;

personal data depersonalization - actions that make it impossible, without the additional information use, to determine what personal data belongs to personal data a particular subject;

personal data processing - actions any action or set performed with personal data, including collection, systematization, storage, modification, use, depersonalization, blocking, distribution, provision, personal data removal;

public personal data - personal data disseminated by the personal data subject or with his consent or disseminated in accordance with the legislative acts' requirements;

personal data - any information related to an identified individual or an identifiable individual;

personal data provision - actions aimed at familiarization with a certain person or persons range personal data;

personal data dissemination - actions aimed at familiarization with persons an indefinite range personal data;

services are any services, products, programs, events, and the Operator services;

special personal data - personal data concerning racial or national affiliation, political views, trade unions, religious or other beliefs membership, health or sex life, administrative or criminal prosecution, as well as biometric and genetic personal data;

personal data subject - a natural person in whom personal data respect is processed; personal data cross-border transfer - personal data transfer to a foreign country territory;

personal data deletion - actions that make it impossible to restore personal data in information resources (systems) that contain personal data, and (or) as personal data which material media a result is destroyed;

an identifiable natural person - a natural person who can be identified directly or indirectly, in particular through his/her name, given name, patronymic, birth date, identification number or through one or more his/her physical, psychological, mental, economic, cultural or social identity attributes characteristic.

#### 2. PERSONAL DATA PROCESSING PRINCIPLES AND OBJECTIVES

**4.** The operator processes personal data with due regard for the need to protect the personal data subjects rights and freedoms, including the right protection to privacy, personal and family secrets, based on the following principles:

personal data processing is performed in a lawful and fair manner, respecting the personal data subjects' rights;

personal data processing is carried out in proportion to the persons concerned interests such processing a fair balance its processing and ensures at all stages stated purposes;

personal data processing is carried out with the personal data subject consent, except as required by law;

personal data processing is limited to achieving specific, pre-declared legitimate purposes - personal data processing that is inconsistent with its processing original stated purposes is not allowed;

the processed personal data content and scope match the stated processing purposes - processed personal data is not excessive in relation to its processing stated purposes;

personal data processing is transparent - the personal data subject may be provided with relevant information concerning his personal data processing;

the operator takes measures to ensure the personal data accuracy processed by it, updates them if necessary;

personal data storage is carried out in a safe place with due security measures in a form that allows to identify the personal data subject, no longer than required by the personal data processing stated purposes;

personal data cross-border transfer is carried out with due security measures and (or) with the personal data subjects rights protection an appropriate level.

#### **5.** The operator processes personal data in order to:

regulating labour relations with employees (including employment with the Operator, training, ensuring personal safety, controlling the work performed quantity and quality, ensuring the property safety);

interaction between employees, employees and third parties within their job duties scope, including in the contractual obligations performance course within the Operator, when interaction is performed using the project management information system and (or) business automation system, as well as using 1C software, work email, address books, etc.:

searching for and attracting candidates to fill vacancies;

searching for counterparties;

preparation, conclusion, contracts and (or) agreements execution and termination with counterparties;

communication with counterparties under contracts and (or) agreements implemented by the Operator;

Marketing activities, including marketing mailings;

reference materials generation for the Operator's activities internal information support;

exercising the Operator rights and legal interests within the carrying out activities frame provided by the Operator Charter and other local legal acts or achieving socially important goals;

the Operator participation in personal data counterparties and provision identification and verification procedures associated with such participation;

unctions, powers and duties implementation imposed on the Operator by the Belarus Republic legislation, including personal data provision to such state bodies as the Labor Ministry Social Security Fund and the Belarus Republic Social Protection, the Belarus Republic National Bank, the Belarus Republic state archival institutions, the Belarus Republic Taxes and Levies Ministry, relevant military commissariats, etc.;

judicial acts execution, other bodies or officials' subject acts to execution in accordance with the civil, administrative, the Belarus Republic criminal legislation and/or within the enforcement proceedings;

communicating with website visitors;

providing website visitors with services and access to the website;

providing website visitors with information about the Operator, the Operator's products and services, etc.;

conducting surveys by the Operator, offering commercial surveys to website visitors, etc.;

evaluating, analysing the work quality and improving the services provision, the website quality and operation;

processing requests and inquiries by visitors to the website;

for other purposes arising from the Belarus Republic legislation requirements.

## 3. THE SUBJECTS LIST WHOSE PERSONAL DATA IS PROCESSED BY THE OPERATOR

**6.** The operator processes personal data on the personal data subjects following categories:

the Operator employees, including former employees;

the Operator's employees relatives (family members;

candidates for vacancies at the Operator;

counterparties-legal entities representatives (employees) (including potential counterparties), including clients and contractors;

counterparties-individual entrepreneurs representatives (employees) (including potential ones), including clients and contractors;

counterparties-individuals (including potential ones), including clients and contractors;

government agencies representatives;

the website visitors;

Persons who provided personal data to the Operator by subscribing to the newsletter, sending feedback, appeals, filling out questionnaires in the promotional and other activities course conducted by the Operator;

Other subjects, whose interaction with the Operator entails the necessity to process their personal data.

## 4. PERSONAL DATA CONTENT AND SCOPE PROCESSED BY THE OPERATOR

- 7. The subjects each category personal data content and scope is determined by the need to achieve the Operator rights and obligations their processing and implementation specific objectives, as well as the personal data relevant subject rights and obligations.
- **8.** The operator collects and otherwise processes the following personal data:

general identification data, including (but not limited to) name, surname, patronymic (if any), citizenship (nationality), birthplace, birth date, registration address and residence address, passport or other identity document details (including data contained in such documents), work place and position;

additional identification data, including identity documents graphical images (pictures) (other documents that allow to carry out identification); graphical images (pictures) in which the personal data subjects are depicted with an identity document, including data, which according to applicable law may refer to biometric data (a person image and its characteristics); information on inclusion in sanctions lists and (or) on a public official status; information obtained by Contact information, including email address, phone number, address, social media account details;

financial data, including information about payment instruments, including bank payment cards and bank accounts details; information about the funds sources; data (information) about transactions with non-deliverable OTC financial instruments, other financial transactions performed (performed) while using products and the Operator services;

Communication data, including correspondence by e-mail and chatting, communication audio and video recording (telephone and video calls);

technical data, including IP address, device ID, installed operating system or platform type, information about used browser, time zone and location (based on IP address), online identifiers / cookie files;

Usage data, including information on logging in to a Client Area, platform, etc. and their use (in particular, connection type, session data);

the personal data subject profile data, including username and password, interests, preferences, feedback and survey responses;

Other data that the personal data subject provides to the Operator or that is generated, in particular when communicating with the support service, using the Operator's products and services, satisfying the Operator's legitimate requests, including, if applicable, special personal data.

The personal data list processed by the Operator, depending on the personal data subject, is given in Annex No. 1 to this Policy.

**9.** Special personal data receipt and processing shall be carried out in accordance with the Belarus Republic legislation.

The operator processes special personal data on condition that the personal data subject consent is obtained, except for cases stipulated by this paragraph parts three to four.

**10.** Information about administrative or criminal prosecution shall be processed by the Operator with respect to the Operator's participants, as well as the Operator's employees (candidates applying for employment with the Operator) occupying positions (applying for positions), in relation to which separate requirements to business reputation and (or) other similar requirements are established by law.

The operator shall process special personal data without obtaining the personal data subject consent:

if special personal data are made publicly available personal data by the personal data subject himself;

In the labour (service) relations registration, as well as in the personal data subject labour (service) activities course in cases provided by Law.

In cases provided for by the legislation on crime proceeds legitimization prevention, the mass destruction proliferation terrorism and weapons financing to protect life, health, the personal data subject, or other persons vital interests, if the personal data subject consent cannot be obtained

In cases where the special personal data processing is necessary to perform the duties (powers) provided by legislative acts;

In cases where legislative acts expressly provide for special personal data processing without the personal data subject consent.

## 5. PERSONAL DATA PROCESSING PROCEDURE AND CONDITIONS BY THE OPERATOR

#### 11. When processing personal data, the Operator shall:

takes measures necessary and sufficient to ensure compliance with the Belarus Republic legislation requirements and the Operator local legal acts in the personal data field:

shall take legal, organizational and technical measures to protect personal data from unauthorized or accidental access, destruction, modification, blocking, copying, provision, personal data distribution, as well as from other unlawful actions in relation to personal data;

appoints a structural subdivision or a person responsible for the internal control over the personal data processing;

Provides employees familiarization, directly engaged in personal data processing, with the Belarus Republic legislation provisions and the Operator local legal acts in the personal data field, including requirements to personal data protection, and such employees training;

publish or otherwise provide unrestricted access to this Policy;

Informs in the prescribed manner the personal data subjects or their representatives about personal data availability related to relevant subjects, provides possibility to get acquainted with such personal data when they apply and (or) receive requests from personal data such subjects or their representatives, unless otherwise provided by the Belarus Republic legislation cease processing and destroy personal data in cases provided by the Belarus Republic legislation in the personal data field;

performs other actions stipulated by the Belarus Republic legislation in the personal data field.

- **12.** The operator shall process personal data with the personal data subject consent to process his personal data, unless otherwise provided by the Belarus Republic legislation in the personal data field.
- 13. The Operator shall not disclose to third parties and shall not distribute personal data without the personal data subject consent, unless otherwise provided by this Policy and/or the Belarus Republic legislation.
- **14.** The Operator shall be entitled to assign personal data processing on behalf or in the Operator interests to an authorized person on an agreement basis concluded with such person, which must contain:

the personal data processing purposes;

actions list, which shall be performed with personal data by the authorized person; obligations to comply with personal data confidentiality;

measures to ensure personal data protection in accordance with the Law on personal data protection Article 17.

The authorized person is not required to obtain consent from the subject of personal data. If the processing of personal data on the Operator behalf requires the personal data subject consent, the Operator shall obtain such consent.

## 6. THE ACTIONS LIST WITH PERSONAL DATA AND THEIR PROCESSING METHODS

**15.** The operator processes personal data in the following ways:

Using automated means;

Without automated means use, if it provides personal data search and (or) access to it by certain criteria (file cabinets, lists, databases, journals, etc.).

- **16.** Personal data may be processed in the Belarus Republic or in any other country where the Operator or persons who have obtained access to personal data on legal grounds (including affiliated persons and (or) counterparties) operate their information systems, including their equipment.
- 17. The operator stores personal data only for as long as is necessary to achieve the data processing goals explicitly stated in data retention this Policy. Because this need may vary depending on the personal data different types in the different purposes' context, the data retention actual duration may vary significantly.
- **18**. The Operator may disclose personal data to the following third parties:

operator's affiliates, including those located in foreign countries;

counterparties and (or) the Operator partners in order to fulfill contractual obligations, including those located on the foreign countries territory;

third parties and state bodies, including law-enforcement, tax and credit bodies, if this requirement is set forth by the Belarus;

republic legislation or stipulated by the procedural actions;

advertising platforms (networks) and analytical systems (except for the cases when a person has refused to process personal data);

software providers;

auditors and/or professional consultants.

- 19. All third parties to which personal data processed by the Operator has been transferred shall be obliged to ensure their protection by methods similar to those used to protect the Operator's personal data. In order to ensure the rights and personal data protection, the Operator uses legal mechanisms, different types including by signing contracts containing the relevant obligations and liability measures for their violation. The personal data use is limited to the purposes arising from the Operator contractual relations with partners and (or) affiliated persons.
- 20. The Operator uses cookies (small text files sent by the web server to the website visitor's computer) to improve the website performance. Cookies do not contain any personal information or any account or password information about the website visitors, but they allow the website to recognize that the page request came from the website visitor who has already logged in and can be used by the Operator for advertising purposes, to improve the website, to monitor and analyse the information statistical amounts use, including requests to display pages, sending forms and clicking on hyperlinks. The Operator may share information about website visitors with third parties in order to achieve these purposes.

## 7. THE PERSONAL DATA SUBJECT CONSENT TO THE PERSONAL DATA PROCESSING. THE PERSONAL DATA SUBJECT RIGHTS AND OBLIGATIONS, HIS/HER RIGHTS EXPLANATION

- 21. The personal data for processing basis shall be the personal data subject consent, except in cases established by the Belarus Republic legislation, when the personal data processing is carried out without obtaining such consent.
- 22. The personal data subject consent is a free, unambiguous, his will informed expression, by which he authorizes his personal data processing.
- 23. The personal data subject consent to the personal data processing shall be granted for 3 (three) years a period, with automatic extension for the times same period an unlimited number, unless by the next period end the grounds for the personal data processing have disappeared and their processing is carried out in accordance with their processing purposes.
- **24.** Prior to obtaining the personal data subject consent for the personal data processing he is provided with the following information:

the Operator is the Limited Liability Company FTM Brokers located at the address: 220004, Minsk, Pobediteley Ave, 5, office 46 (office 223), is the Operator, carrying out the personal data processing;

the personal data processing purposes specified in this Policy paragraph 5;

the personal data list for which consent processing is requested, specified in Annex 1 to this Policy;

the period for which consent is given: until consent revocation or until the time required expiration to provide services or for other purposes expressly referred to in this Policy, whichever comes first;

An actions list with personal data, to which commission the subject gives consent: any action or actions set performed with personal data, including the collection, arrangement, storage, modification, use, depersonalization, blocking, distribution, including cross-

border data transfer (including in foreign countries, in which the personal data human subject's protection appropriate level), personal data provision, removal.

**25.** Personal data subjects have the right to:

the personal data subject consent withdrawal;

obtaining information relating to the personal data processing and personal data modification;

to obtain information on the personal data provision to third parties;

demand the personal data processing termination and (or) its deletion;

Appealing against actions (inaction) and the Operator decisions in connection with the personal data processing.

**26.** The personal data subject shall be entitled at any time, without giving a reason, to withdraw their consent to the personal data processing by submitting to the Operator an application in writing, which must contain:

surname, own name, patronymic (if any), address of residence (place of stay) birth; date

Personal ID number, and if no such number is available, then the identity proof number;

claim statement as personal data a subject;

personal signature.

The operator within 15 (fifteen) calendar days after application receipt for consent withdrawal to personal data processing in accordance with its content shall stop personal data processing perform, its deletion and notify the personal data subject, if there are no other grounds for such actions with personal data, provided by the Law On personal data protection and (or) the Belarus Republic other legislative acts.

If there is no technical possibility to delete personal data, the operator shall take measures to prevent personal data further processing, including their blocking, and shall notify the personal data subject at the same time.

27. The personal data subject has the right to receive information relating to his personal data processing, containing:

the name (surname, given name, patronymic (if any) and the Operator location (stay residence place address);

the personal data processing confirmation by the Operator (authorized person);

the personal data subject personal data and their receipt source;

the personal data processing goal basis and purpose;

the term for which the consent to the personal data processing was given;

the authorized person name and location, which is a state body, the Belarus Republic legal entity, other organization, if the personal data processing is entrusted to such person;

other information as provided by the Belarus Republic legislation.

In order to obtain the above information, the personal data subject shall submit an application to the Operator. Within 5 (five) working days after the personal data subject's application receipt, the Operator shall provide him with information in an accessible form or notify him the reasons for refusal to provide it. Such information shall be provided charge free, except for cases stipulated by the Belarus Republic legislative acts.

28. The personal data subject has the right to require the Operator to amend his personal data if the personal data is incomplete, outdated or inaccurate. To this end, the

personal data subject shall submit to the Operator an application with the relevant documents and (or) duly certified copies thereof, confirming the need to amend the personal data.

The Operator shall within 15 (fifteen) calendar days after the personal data subject's application receipt make the relevant changes to his personal data and this notify him or notify him the reason for refusing to make such changes, unless another procedure for making changes to personal data is established by legislative acts or the Operator other normative acts.

29. The personal data subject shall be entitled to receive information from the Operator about providing his personal data to third parties 1 (once) per calendar year charge free, unless otherwise stipulated by the Belarus Republic other legislative acts.

In order to receive the above information, the personal data subject shall submit an application to the Operator.

The operator within 15 (fifteen) calendar days after the personal data subject's application receipt shall provide him with information on what personal data he has provided and to whom within 1 (one) calendar year preceding the application date or shall notify the personal data subject on the reasons for refusal to provide it.

Such information may not be provided if personal data processing is carried out in accordance with the Belarus Republic legislation on enforcement proceedings, in Justice Administration and general jurisdiction courts activities organization.

**30.** The personal data subject shall be entitled to request the Operator to cease processing his personal data, including its deletion, if there are no grounds for personal data processing provided for by the Belarus Republic legislative acts. In order to exercise this right, the personal data subject shall submit an application to the Operator.

The operator shall within 15 (fifteen) calendar days after the personal data subject's application receipt stop personal data processing, as well as perform its deletion (shall ensure personal data processing termination, as well as its deletion by authorized person) and notify the personal data subject about it.

If there is no technical possibility to delete personal data, the operator shall take measures to prevent personal data further processing, including their blocking, and shall notify the subject of personal data within the same period.

The Operator shall be entitled to refuse to satisfy the personal data subject to stop processing his personal data and (or) to delete them if there are grounds for personal data processing provided by the Belarus Republic legislative acts, including if they are necessary for their processing stated purposes with notifying him about it within 15 (fifteen) calendar days.

- **31.** The personal data subject shall be entitled to appeal actions (omissions) and the Operator decisions that violate his rights in the personal data processing.
- **32.** The personal data subject shall:

Provide the Operator with reliable personal data only;

If necessary, provide the Operator with documents containing personal data to the extent necessary for their processing purpose;

To inform the Operator about changes in their personal data.

33. The person, who provided the Operator with incomplete, outdated, unreliable information about himself/herself, or information about personal data another subject

without the latter consent, shall bear responsibility in accordance with the Belarus Republic legislation.

# 8. MEASURES TAKEN BY THE OPERATOR TO ENSURE THE OPERATOR'S DUTIES FULFILLMENT WHEN PERSONAL DATA PROCESSING. CONTROL OVER COMPLIANCE WITH THE LEGISLATION AND THE OPERATOR LOCAL LEGAL ACTS IN THE PERSONAL DATA FIELD

**34.** Measures necessary and sufficient to ensure the Operator's obligations fulfilment under the Belarus Republic legislation in the personal data field shall include:

providing the personal data subjects with the necessary information before obtaining their consent to the personal data processing;

explaining to the personal data subjects their rights related to the personal data processing personal data subjects' consent obtaining to their personal data processing in written or other electronic form, except for cases provided by the Belarus Republic legislation;

a person appointment responsible for internal control over the personal data processing at the Operator;

documents issuance defining the Operator's policy in relation to the personal data processing;

employee's familiarization, directly engaged in personal data processing, with the Belarus Republic legislation provisions, as well as the Operator local legal acts in relation to personal data processing;

the procedure establishing for access to personal data, including those processed in the information resource (system);

unrestricted access, provision including via Internet, to documents defining the Operator's policy in relation to personal data processing, prior to such processing personal data processing commencement termination in the grounds absence for its processing;

the authorized body immediate notification for the personal data subject's rights protection on personal data protection systems violations;

modification, blocking, unreliable or illegally obtained personal data deletion;

the personal data processing restricting by achieving specific, pre-declared legitimate purposes;

the personal data keeping in a form allowing the personal data subjects identification for a period not exceeding the one required by the personal data processing declared purposes.

- **35.** Hardware and software shall be used to protect personal data.
- **36**. Measures for ensuring personal data security during its processing and for access rights delimitation to personal data shall be established by the Operator other local legal acts, regulating issues of information security and confidentiality information containing personal data during processing.
- 37. Control over the Operator structural subdivisions employees compliance with legislation of the Republic of Belarus and the Operator local legal acts in the personal data field, including requirements to personal data protection, shall be conducted in order to check personal data processing compliance with such provisions norms, as well as

measures taken in order to the Belarus Republic legislation prevent and detect violation in the personal data field, identify possible leakage channels and unauthorized access to personal data.

- **38.** Internal control over compliance by the Operator structural subdivisions employees with the Belarus Republic legislation and the Operator local legal acts in the field of personal data, including requirements to personal data protection, shall be carried out by a person responsible for internal control over personal data processing, who shall be appointed by the Director order.
- 39. Personal responsibility for compliance with the Belarus Republic legislation requirements and the Operator local statutory acts in the personal data field in structural subdivisions and the Operator (or) employees, as well as for ensuring personal data information security and confidentiality shall be assigned to structural subdivisions and employees' heads.

#### 9. OTHER PROVISIONS

- **40.** This Policy may be reviewed from time to time. At the same time, the Operator has the right, at its discretion, to change and (or) supplement this Policy terms without personal data subjects prior and (or) subsequent notification.
- **41**. In a change event in the personal data processing purposes originally stated by the Operator, the consent to their personal data processing will be repeatedly requested from the personal data subjects.
- **42**. Issues related to the personal data processing that are not fixed in this Policy are regulated by the Belarus Republic legislation.
- **43.** If this Policy any paragraph is found to contradict the Belarus Republic legislation, the remaining provisions corresponding to the Belarus Republic legislation will continue to be in effect, and the paragraph contradicting the legislation will be considered deleted (amended) to the extent necessary to ensure its compliance with the Belarus Republic legislation.
- **44.** The Policy comes into force from its approval moment, applies to all personal data processed by the Operator, and applies to all actions performed by the latter with personal data, to relations in the personal data processing field that arose with the Operator both before and after this Policy approval.

to

#### The Personal Data Processing and Protection Polic

### Personal data processed by the Operator, depending on the personal data subject

Personal data types processed by the Operator	PERS SUBJ			DATA			
	1	2	3	4	5	6	7
Full name	+**	+	+	+	+	+	+
birthdate and place	+	+	+				+
citizenship	+	+	+		+		+
passport data or another identity document data (series, number, issue date, the issuing authority name, etc.)	+	+	+	+	+		+
birth certificate data (number, issue date, the issuing authority name, etc.) (if necessary)	+	+					
information about marital status and family composition, indicating the surnames, names and family members patronymics, birth date, work and/or study place	+	+	+				
information about registration at the residence place (including address, date registration)	+	+	+	+	+		+
information about the actual residence place	+	+	+				
the state social insurance certificate number and series	+	+	+		+		
a medical nature information (in cases provided for by the Belarus Republic legislation)	+	+	+				
information about social benefits and payments	+	+	+				
contact information (including work, home and/or mobile phone numbers, e-mail, etc.)	+	+	+	+	+	+	+
data on education, advanced training and professional retraining, academic degree, academic title;	+	+			+		
,	+	+			+		
taxpayer identification number	+	+					
information about employment (including service length and work experience, employment data indicating the position, division, information about the employer, etc.)	+	+			+	+	
specialty, profession, qualification	+	+					
information about military registration;	+	+					
biometric personal data (including photos, images from CCTV cameras, voice recordings);	+	+					
information about awards and incentives	+	+					
other data that may be specified in the resume, questionnaire or the personal data subject questionnaire	+	+					+
visas and other migration registration documents data;	+						
other data necessary for the mutual rights and obligations performance	+			+	+	+	+

gender	+	+				+
position	+		+	+	+	
bank account details	+			+		
the ownership registration certificate data				+		
IP address						+
device type used (mobile device, laptop, etc.)						+
information about the browser used (Edge, Google Chrome, Mozilla Firefox,						+
Opera, etc.)						
operating system used (Windows, Linux, Mac OS, etc.)						+
access time to the website						+

#### \*means:

- 1 employees
- 2 candidates for vacant jobs
- 3 employees relatives
- 4 contractors-legal entities representatives (including potential ones), including clients and contractors
- 5 contractors-individuals (including potential ones), including clients and contractors
- 6 government representatives
- 7 website visitors
- \*\* + means that this type personal data is processed by the Operator